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Council on Academic Affairs

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MINUTES OF THE COUNCIL ON ACADEMIC AFFAIRS

January 24, 1985

The meeting was held at 2 p.m., January 24, 1985, in the Arcola-Tuscola Room of the University Union.

Members present: Dr. Aulabaugh, Dr. Barger, Dr. Baumgardner, Mr. Glenn Good, Dr. McAlister, Dr. Quivey, Dr. Saltmarsh, Mrs. Stoner, Dr. Wohlstein, and Mr. Steve Pautler. Absent: Dr. Judy Ivarie and Ms. Jaunita Schifler.

Visitors: Mrs. Liz Schaeffer, Mr. Cal Campbell, Ms. Julia Cambria of The Daily Eastern News, Dean Moore, Dean Lowell, Dr. DiPietro and Dr. Meyerholtz.

I. Minutes of January 17.

The minutes were approved after an addition of the word "officially" on p.3, Item 6, first sentence of second paragraph, to read: "When an absence is not officially excused, instructors..." and to add a note of appreciation to Mr. Mark Erwin for his service on the Council.

II. Communications.

1. From Mr. James Martin - Report of Academic Waiver Appeal Committee for Fall Semester, 1984 - 1/22/85.
2. From Vice President Schick - Executive Officer's Report (to be published in the minutes of the next meeting) - 1/24/85.
3. From Vice President Williams - Request for two CAA members to be named to serve on the Committee on Reinstatement - 1/10/85.
4. From Faculty Senate - Minutes of 1/15/85.
5. From COTE - Minutes of 1/15/85.
6. From CGS - Minutes of 1/15/85.
7. From Col. of Edu. Cur.Com. - Minutes of 1/17/85.
8. From Dr. Hadwiger - Memo concerning revision in attendance policy - 1/17/85.
9. From Dr. Cal Smith - Memo concerning revision of attendance policy - 1/22/85.
10. From Dr. Frank McCormick - Memo regarding the wording of the Status Quo* category - 1/23/85.
11. From Angelynn M. Richardson, Student Body President - Appointments to CAA - 1/24/85.

III. New Members.

Dr. Wohlstein welcomed Mr. Steve Pautler and Ms. Juanita Schifler as new student members to the Council.

IV. Computer Advisory Committee.

Vice President Schick commented on the idea of a university-wide computer advisory committee and stated that he preferred to wait until the new Vice President for Administration and Finance is on campus and has had some time to review the matter. It will be an issue later in this semester.

V. Committee on Reinstatement.

Dr. Wohlstein appointed Dr. Barger to serve for one year and Dr. Saltmarsh to serve for two years on the Committee on Reinstatement.

VI. Annual BOG Program Review - (Agenda Item 84-54).

1. Dr. McAlister moved and Dr. Barger seconded the motion to remove the item from the table. The motion carried unanimously.
2. Dr. McAlister moved and Dr. Barger seconded the motion to move the BA with Art History Option and the BS with Physics Management Option to Status Quo category. The motion carried with the following votes:
Yes - Barger, Baumgardner, McAlister, Quivey, Saltmarsh, Wohlstein
No - Aulabaugh, Good, Stoner
Abstain - Pautler

The above actions approved all undergraduate non-teacher certification

majors under the Status Quo category except the following:

Expand

BSB	Accounting
BSB	Computer Management
BS	Computational Mathematics
BA	Economics
BSB	Finance
BS	Family Services Option
BS	Industrial Technology
BA	Journalism
BSB	Management
BSB	Marketing
BA	Mathematics
BA	Speech Communication
BS	Home Ec. in Bus. Option

Status Quo*

BS	Geography
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Eliminate

BSB	Energy Management
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The action also recommended that the Status Quo* category be defined as follows:

In reviewing a program placed in this category, there was substantial reason not to suspend the program. However, because of several factors such as enrollments, costs, faculty, etc., it was determined that the program needed continued development before it could be considered for the full STATUS QUO category. Without such development within a reasonable period of time, or other substantial justification, the program may be recommended for suspension.

VII. Revision of Catalog Statement Concerning Class Attendance - (Agenda 84-52).

1. Dr. Baumgardner moved and Dr. Saltmarsh seconded the motion to remove the item from the table. The motion carried unanimously.
2. Voting on the motion to approve resulted in it passing with the following votes:
 - Yes - Barger, Baumgardner, Good, McAlister, Quivey, Saltmarsh, Stoner, Wohlstein, Pautler
 - No - Aulabaugh
 Dr. Aulabaugh requested that his reason for voting "No" be published in the minutes. He felt that the third paragraph should not be left out of the policy statement. This paragraph concerned the responsibility of instructors for keeping in their classbooks accurate records of attendance and making the record available to the Vice President for Academic Affairs, the Office of Student Personnel Services, or the Dean, Student Academic Services.

The policy, as approved, will become effective Summer 1985, and it reads as follows:

Students are expected to attend their classes unless prevented by illness, an official University activity, or a recognized emergency. When students are absent from class for a legitimate reason that is established through the University Health Service or the Office of Student Personnel Services, they will be regarded as officially excused and given the opportunity to make up work missed, including examinations. Students who are absent from class, for whatever reason, are held responsible for the material covered during their absence.

When an absence is not officially excused, instructors have no obligation to permit students to make up work missed. At the beginning of each grading period, instructors will announce in writing their policies concerning make-up work and late work. Instructors who plan to use attendance directly in figuring the final grade must have written departmental approval and must indicate this intention and the reason in writing on the first day of classes.

If a student establishes a pattern or record of absences which becomes a matter of concern to the instructor, the instructor may notify the Office of Student Personnel Services, of the student's absence record, requesting that inquiries concerning the reason for absence be made.

VIII. Revision of LFS 3200 - (Agenda Item 84-56).

Voting on the motion to approve resulted in it passing with the following votes:

Yes - Aulabaugh, Barger, Good, McAlister, Quivey, Saltmarsh, Stoner,
Wohlstein, Pautler

Abstain - Baumgardner

This action approved the change of credit for LFS 3200 to (3-2-4) to become effective Fall 1985.

IX. Reinstate PED 3500; Reno. REC 4800; add REC 2290 to REC Minor - (84-58).

1. By consensus the question was divided.

2. PED 3500. Dean Lowell presented the proposal to reinstate PED 3500. Dr. Barger moved and Mr. Good seconded the motion to approve the proposal. By consensus the prerequisite was changed. After considerable discussion Dean Lowell was asked to return the proposal with an expanded outline.

3. REC4800 renumbered 4820. Dean Lowell presented the proposal and answered questions concerning it. Dr. Baumgardner moved and Mr. Pautler seconded the motion to approve. Mr. Good was absent after this point in the meeting. Voting on the motion resulted in it passing unanimously.

This action approved the renumbering of REC 4800 to 4820; to cross-list it as PED 4820, with the action becoming effective Fall 1985.

4. REC Minor - slight revision. Dean Lowell presented the proposal and answered questions concerning it. Dr. Baumgardner moved and Dr. McAlister seconded the motion to approve the revision. The motion carried unanimously to become effective Summer 1985. This action substituted REC 2290 for REC 1780 as a requirement in the REC minor.

5. Dr. Saltmarsh moved and Dr. McAlister seconded the motion to table the item, pending the receipt of an expanded outline for PED 3500. The motion carried unanimously.

X. Proposal to Change ACT Mathematics Score Statement; and Change Prerequisites for MAT 2352 and 2361 - (Agenda Item 85-1).

1. By consensus the question was divided.

2. Dr. Barger moved and Dr. Baumgardner seconded the motion to change the prerequisites for MAT 2352 and 2361 to Mathematics 2351 with grade of C or higher. The motion carried unanimously.

3. Courses to meet Math/Science Requirement. Dr. DiPietro presented the proposal and answered questions concerning it. Dr. Baumgardner moved and Dr. Barger seconded the motion to approve the addition of MAT 1330 to the list. The motion carried unanimously to become effective Summer 1985. This would change the listing to Mathematics 1310 or 1330.

4. Statement concerning ACT Mathematics score. Dr. Baumgardner moved and Mr. Pautler seconded the motion to approve the proposal. Dr. DiPietro and Dr. Meyerholtz presented the proposal and answered questions concerning it. After some discussion, Mrs. Stoner moved and Dr. Aulabaugh seconded the motion to table the item. The motion to table carried with the following votes:

Yes - Aulabaugh, Baumgardner, Saltmarsh, Stoner, Wohlstein

No - Barger, McAlister, Quivey, Pautler

The meeting adjourned at 3:35 p.m.

Mary McElwee Adams
Recording Secretary

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ANNOUNCEMENT OF MEETING
Arcola-Tuscola Room, University Union
January 31, 1985 - 2 p.m.

Agenda:

- +*84-26. Proposed new course, SPC 3630, Communication in Organization.
- 84-40. Proposal concerning a core curriculum.
- +*84-58. Reinstate PED 3500.
- *85-1. Request to change ACT Math score statement.
- *85-2. Proposed new course, ESC 1490, Weather & Climate for Honors Students.

+ Tabled.

* Motion on floor.